

TECHNOLOGY-12/13

ESSENTIAL UNIT 4 (E04)

(Presentation Skills)

(July 2017)

Unit Statement: Through presentations, the student will gain experience in forming a well-organized speech that uses visuals and other multimedia. The student will also speak in a professional manner. The student is encouraged to use historical figures or events regarding computer technology or career options in the technology field as a topic for presentation. The unit can also be combined with other classes, including Cultural Studies, Language Arts, and Sciences.

Essential Outcomes: (must be assessed for mastery)

1. **The Student Will** plan and prepare a presentation, and present it in both rough and final form, making adjustments in between.
2. **TSW** assess the project's flow for organization, meaning and timing.
3. **TSW** select and use multimedia aspects to enhance the project, taking care to pay attention to proper placement and size.
4. **TSW** assess a peer's project for organization, meaning and timing.
5. **TSW** incorporate engagement strategies during presentation.
6. **TSW** present the project to a group of peers and / or an outside group using eye contact, appropriate voice level and tone, and useful movement and gestures.

Software/Resources:

Software:

Microsoft Power Point, Google Slides, Prezi, Powtoon, Haiku Deck, Open Office Presentation, Keynote

Resources:

Go! with Microsoft Office 2016 Getting Started. (pg 273-316)

Students can view the following Ted Talk on effective presentations.

https://www.ted.com/talks/nancy_duarte_the_secret_structure_of_great_talks

Destiny Webpath Express (found on QSI schools Library site) use this search engine to find age-appropriate websites that align with this unit.

Suggested Projects:

1. Students create a presentation that focuses on a historical figure (Steve Jobs, Bill Gates, John Napier) or an event in computer technology (Binary, Microprocessor, ENIAC) to perform for an audience in an engaging and entertaining manner.
2. Students investigate and present information about a specific career in the technology field. Students may use an existing career or focus on the speculation of future technology based careers. An effective presentation should engage the audience to seek further information about that career.
3. The class works in collaboration with one of their other classes to prepare a presentation (Science, Language Arts, Cultural Studies) to align with requirements for both classes.

ASSESSMAENT RUBRIC FOUND ON FOLLOWING PAGE.....

Assessment Rubric – E04 – Presentation Skills

Student Name: _____ **Date:** _____

**To receive a ‘B’ the student must show ‘B’ level mastery on ALL Essential Outcomes. (TSW’s).
To receive an ‘A’, the student must show ‘A’ level mastery on 2 available and ‘B’ level mastery on all remaining TSW’s.**

TSW	‘A’ Level Mastery	‘B’ Level Mastery	‘P’ Comments
1. Plan and prepare a presentation, and present it in both rough and final form, making adjustments in between.	Plan and prepare a presentation using a form of technology as a tool, and present it in both rough and final form, making adjustments in between. The final presentation is very engaging and uses technology to enhance the presentation, not as the main feature.	Plan and prepare a presentation, and present it in both rough and final form, making adjustments in between.	
2. Assess the project’s flow for organization, meaning and timing.	The flow of the final presentation is smooth and well planned with a seamless transition between technology and speech.	Assess the project’s flow for organization, meaning and timing.	
3. Select and use multimedia aspects to enhance the project, taking care to pay attention to proper placement and size.		Select and use multimedia aspects to enhance the project, taking care to pay attention to proper placement and size.	
4. Assess a peer's project for organization, meaning and timing.		Assess a peer's project for organization, meaning and timing.	
5. Incorporate engagement strategies during presentation.	The audience is clearly engaged in the presentation where the speaker is the focal point and technology is used as a secondary enhancement of the presentation.	Incorporate engagement strategies during presentation.	
6. Present the project to a group of peers and / or an outside group using eye contact, appropriate voice level and tone, and useful movement and gestures.		Present the project to a group of peers and / or an outside group using eye contact, appropriate voice level and tone, and useful movement and gestures.	